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CAMBODIAN-AUSTRALIAN WELFARE COUNCIL OF NSW INC.

2019

ANNUAL REPORT

Presented at the
23rd Annual General Meeting
Saturday 14 December 2019

General Meeting
Saturday 14th December 2019
at 3:00pm
at 211 Humphries Rd, BONNYRIGG

Agenda

- 03:00 Registration and renewal of memberships
(Light refreshment and Networking)
- 03:15 Welcome speech by MC and introduction
- 03:20 Introduction of CAWC Management Committee Members
- 03:25 Introduction of CAWC project workers and their project
- 03:30 Acceptance of last AGM's minutes
- 03:35 Presentation of this year's Annual Report by Sarithya
Presentation of Financial Report by Lachlan Erskine
Motion to accept the Financial Report
Motion to adopt the Annual Report and
Motion to lodge the financial reports with the Office of Fair Trading and ACNC
-
- 03:50 Present Certificate of Appreciation
- 03:55 Vote of thanks
- 04:00 AGM closed and follow by BBQ to celebrate end of year achievements



ក្រុមប្រឹក្សាសុខុមាលភាពខ្មែរ-អូស្ត្រាលីនៃរដ្ឋព្រះសែរវែល សាធិវកម្ម
CAMBODIAN-AUSTRALIAN WELFARE COUNCIL OF NSW INC.

Registered: Y 2464910

ABN: 324 053 098 79

Seizing our future



www.cambodianwelfare.org.au

211 Humphries Road
BONNYRIGG NSW 2177

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Our purpose:

For people from the Cambodian community living in NSW to be connected to each other and be part of the broader community

Our Focus:

To provide information and support services to people from the Cambodian community.

Our Values:

Respect: We listen to people and respect differences and similarities

People centred: We put people at the centre of everything we do

Trust: We are honest and we maintain confidentiality

Learning: We continue to learn and grow

Our Vision:

People from the Cambodian community living in NSW are part of and welcomed to a harmonious, diverse Australian society.

Our Objectives:

1. To promote the benefit of Khmer residents in Australia without discrimination by gender or political, social, religious or other opinions.
2. Provide services and supports to improve the quality of life of people from the Cambodian community living in NSW.
3. Create opportunities for people from the Cambodian community living in NSW to connect with and better understand people from other communities living in NSW.
4. Promote harmony and respect for our similarities and differences within our own community and the wider Australian community.
5. Be a point of connection for workers from the Cambodian community and those working with people from the Cambodian Community to share experiences, information and exchange ideas and knowledge on issues affecting people from the Cambodian community.
6. Represent the interests and views of the members.
7. Preserve and promote Cambodian culture.

We aim to:

1. Provide people from the Cambodian community with relevant and accurate information.
2. Assist people from the Cambodian community to access services in the wider community that are culturally, linguistically and religiously competent to their needs.
3. Work with government and non-government agencies to improve the provision of culturally, linguistically and religiously competent services
4. Provide efficient, culturally, linguistically and religiously sensitive services to people from the Cambodian community
5. Support leaders within our community
6. Seek opportunities to grow our organization and make it stronger

Board of Directors

2017/2018

Sarithya Tuy
President

Ravy Heng
Vice-President

Nola Randall-Mohk
Director of Human Resources
and Public Officer

Lachlan Erskine
Director of Finance

Dara Sok
Director of IT

Vacancy
Assistant Director of Public Relations

Vacancy
Deputy Director of Community Relations

Sok Luong Chen
General Board Member

Sorathy Michell
Ordinary Board Member

Ky Chea
Ordinary Board Member

2018/2019

Sarithya Tuy
President

Ravy Heng
Vice-President

Nola Randall
Director of Human Resources
and Public Officer

Lachlan Erskine
Director of Finance

Dara Sok
Director of IT

Vacancy
Assistant Director of Public Relations

Vacancy
Deputy Director of Community Relations

Sok Luong Chen
General Board Member

Sorathy Michell
Ordinary Board Member

Ky Chea
Ordinary Board Member

Staff Members

| <u>Name</u> | <u>Position</u> |
|---------------------|---|
| Thin Em | Officer and Office Coordinator and Dementia Project Office , iPad Class for Carer and Parenting Sup Play Group and SWS MARS |
| Omethip Phommachanh | SWS MARS Link Worker |
| Y Huong Kov | Project Officer, Elderly Day Care Program |
| Ny Seng | Project Officer, Elderly Day Care Program and Cambodian Senior Support Program Officer |
| Sok Chin Chhai | Elderly Day Care Program |
| Sondary Hy | Child Minder |
| Sok Im Chhai | Elderly Day Care Program |
| Hillary Ngo | Tutor, Weekend Support Program |
| Hellen Chen | Tutor, Weekend Support Program |

MINUTES OF ANNUAL GENERAL MEETING ON WEDNESDAY 5 DECEMBER 2018

Held at Anglicare, Cabramatta at 10.30 am

Attendance: According to the sign in sheet - 51 financial members participated

Welcome Speech: Thin welcomed everyone and began the formal meeting. There are 51 financial members who are here. We have 81 financial members in total.

Introduction of CAWC Management Committee Members, introducing members included Lachlan Erskine who looks after finances, Nola looks after HR, Sarithya Tuy is the President and, Ky CHEA is on the Board, Sorathy, Ravy both unable to attend today

Introduction of CAWC project workers - Ny, Y Hourng, Sok Chin and the volunteers including, acceptance of last minutes of AGM 2017

Minutes are in the published report. Nola moved to accept the minutes of the previous AGM. Lachlan seconded the motion. Presentation of Annual report by Sarithya TUY, Sarithya talked about the organisation being registered. He will talk in Khmer for people to understand what we have done during this year.

We have continued to teach an iPad class; we have held tutor classes for primary school students who have problems with their homework. This helped a number of students to do better in school. We have also continued to conduct a program for the older group so that they can meet and maintain healthy lifestyle. We also had meetings with the funding body so that we could continue the service. This year one of our board who works for a real estate agent made an offer to give the organisation a commission if we introduce houses for sale to them. We have introduced one, and we are now able to get the commission.

We have also represented the needs of this group to the people who hold the funding. This has been difficult as they have taken over our project and have put in stricter rules.

Financial Report by Lachlan Erskine- Our financial statement has been checked by an auditor so state that our books are correct and have been completely correctly. We can confirm that the auditor says we have sufficient funds to continue our work and that we have managed our funds appropriately.

This year we changed our bank from St George to ANZ Bank as this was easier to undertake the work that we need to do. Grants were also successful this year and we won three grants from the Club Grants. Lachlan confirmed that we are in a financial position to continue our work, Motion to accept financial report

Moved by Sarum Sor that we accept the financial statement as presented by Lachlan. This was seconded by Sopheap Kim.

Motion to Adopt the Annual Report, Tim Mov Hong moved and seconded by Tao Hong, Motion to lodge the financial reports with Office of Fair Trading, Moved by Peter Lee and seconded by Lim Long

Introduction of Returning Officer - Natalie Olive, Welcomed Natalie Olive to conduct the election. Natalie declared the positions vacant. I have examined the nominations and declared they are valid.

Nominated - Sarithya Tuy and Vice President - Ravy Heng has accepted the nomination

Nominated Nola Randall for HR, Nominated Dara Sok - successful

Treasurer - Lachlan Erskine has been successful

Public Relations - Ky Chea has been successful

General Board members - Sorathy Michell

General Sok Luong for general Board member

Present Volunteer Certificates - Sarithya

General Sok Luong for general Board member

Present Volunteer Certificates - Sarithya

Certificates were presented to volunteers

Vote of thanks by Thin. Thank you for everyone coming.

Meeting closed at 11.38

AGM closed

AGM's Photos 2018



Message from the Chairperson

It is my great pleasure to present to members of the Cambodian Australian Welfare Council of NSW Inc., the Annual Report for 2019

This year has seen CAWC continue to deliver our core services to the Cambodian community. These include the following:

- ◆ **Elderly Day Care Project** - delivering two social groups per week for over 100 Cambodian elderly.
- ◆ **Multicultural Access and Referral for People with Disability and Frail Aged People:** Delivered through brokerage arrangement with the Multicultural Network Inc. (TMT), this project employs two part-time bilingual workers (one Khmer, one Laotian) to identify prospective target community members who need advocacy, support, information and referral to access Community Care and related services.
- ◆ **Dementia Link Project:** Funded by Alzheimer's Australia, this project employs a part-time worker to provide direct support and information about dementia to Cambodian people.

We have continued to work hard to seek external funding to deliver new projects that respond to the need of the community. Thanks to the dedication of Thin EM, our Centre Coordinator and support of the board, we have had some successes in grant applications resulting in the following new services/projects.

- ◆ **Cambodian Kid Support Project** - funded by Mekong Club (\$19,900) to provide homework help and school holiday activities.
- ◆ **Cambodian Early Childhood Development and Parenting Project** - funded by Triglav Club (\$10,010) to provide educational activities for children aged 0-5 to get ready for their school year.

For more information about the above projects, please refer to the workers' reports in the later part of this Annual Report.

As always, I thank our staff members for their diligence and commitment to serving the community. Special thanks are extended to Thin Em for his love and dedication for the organisation and the community. My thanks also go to our volunteers who have made valuable contributions to our services to the Cambodian community.

Finally, I thank our community partners, and funders for their continued support. CAWC looks forward to our continued partnership in many years to come.

Sarithya Tuy

Chairperson

Report for Directorate of Human Resources

This year was a continuance of how we operated in the previous year for CAWC. We received fewer clubs grants and were grateful for the women's group doing catering as they were able to contribute through their provision of services.

We continue with Aged Care, Dementia, and MARS all work with elderly. Our primary school tutorial funds were reinstated and we began to assist children with English and maths again. Two new faces from university were able to provide classes for the children who enrolled.

Our efforts and endeavours to link in to aged and disability care are still in waiting. It is very hard for small players to get into this action as government prefers to deal with larger organisations. This means we need to link and have working partnerships with a large player in order to maintain our status.

We still continue to assist with a lot of form filling for which we are not funded including forms for Centrelink, and other government forms that need to be filled for people who cannot do so. We also offer information to many people who call or drop in to find out how to do things and where to go to do so.

New Leaf has done some upgrades on our building in the last month, and so we looking very fresh now with a coat of paint in the meeting room and new vinyl on the kitchen and meeting room floor. This makes the room look bigger and cleaner.

I thank Thin for his continued coordination of the CAWC office during this year again. This arrangement continues to work well and saves a lot of additional time and communication which is better handled locally. It is also great to have Thin's computer skills to save many days when things go wrong!! We missed him greatly when he was on his long holiday but were grateful for Rathanith taking over some of the tasks - especially Petty Cash. Thanks Rathanith.

I thank all the staff for their hard work running groups, on submissions and the various links to the community which they work so hard to maintain. The profile of the organisation is still very positive in the community, despite the fact that we are working with very limited funds.

Membership

With the memberships extending to include the client groups we service, it was good to see the memberships steady at about 80 people. This year, we have had a hard-working team and once again, I would like to thank all staff for the superb job they have done to keep operations going through some difficult times this year!

Nola Randall-Directorate of Human Resources

Report for Director of Finance

This has been another successful year for CAWC which continues to provide effective programs and support for the community.

The finances are in order. Many thanks to the continued work of Max Morgan with CAWC's finances. His expertise and professionalism have been invaluable for many years. Also, thanks to Thin Em for his continued assistance with financial tasks.

Director of Finance-Lachlan Erskine

Office Coordinator and Project Officer Report

CAWC is still strong and resilient, even though we are facing an uncertain future through funding cuts, CAWC's management committee members have to put strategic plan in place in order to keep the organisation staying afloat for as long as we possibly can.

My role as an Office Coordinator is to look after CAWC's Centre on a regular basis including petty cash, convene the meetings, computer and printing network management, updating our website, correspondents, funding submission, assisting all staff when needed, organise AGM and other events etc.

My additional roles are also include teaching iPad Class for Cambodian Carers and Dementia Link Worker Project Officer. I was starting this work from the beginning of 2016. It is funded by Dementia Australia for one day a week to provide direct support and information about dementia for the Cambodian community, its aims are to increasing the awareness about the disease. We are focusing on 3 different types of activities including Direct Service, where we support to registered clients and their carers Dementia Awareness where we provide information about dementia and Service promotion where we promote our services to individual or Service Providers with the aim of increasing referral to our services and gaining more clients.

iPad Class for Carers and Older Cambodian People 2018-19 Funded by Cabramatta Anglicare



Friday iPad Class at Cabramatta Anglicare



Thursday iPad Class Under the Temple



Thursday iPad Class Under the Temple



Friday iPad Class at Cabramatta Anglicare

Achievements: Applied 4 ClubGrants 2 successful they are including Cambodian Early Childhood Development and Parenting Support Program funded by Triglav Club in an amount of \$10,010 and Cambodian Kid Support Program funded by Mekong Club for \$19,900.

Cambodian Kid Support Program:

The program is to provide homework help and school holiday activities for low income and disadvantaged children aged 8-12 years living in Fairfield LGA.



Early Childhood Development and Parenting Support Program:

The program is to provide educational activities for children 0-5-year-old to get ready for their school year. The activities including motor skills, drawing, group story time, crafting, singing and dancing. This will help them have a good start in life.



SWS MARS Link Worker (Lao) Omethip Phommachanh

Well, another year has gone past. It has been three years now that I've been enjoying working at CAWC as a Multicultural Access & Referral Service (MARS) Link Worker which is a service of The Multicultural Network Inc., and is funded by the Department of Family and Community Services: Ageing, Disability and Home Care.

My job is to provide information about My Aged Care (MAC), and related services to frail aged people who are 65 years old and over, and their carers from **Lao Community** living in the Bankstown, Fairfield and Liverpool LGAs. In addition to this, I also have continued providing support and assistance to clients to receive appropriate services to suit their needs, such as: Personal Care, Domestic Assistance, Social Support, Community Transport, Home Maintenance, and Respite Care.

Working in this type of field has given me the opportunity and privilege to share and be part of our elderly clients' wellbeing. Apart from that, I have developed a rapport and also network with lots of service providers and organisations, in order to follow up and ensure that my clients' needs are met satisfactorily.

During the year, apart from performing my duties, I have had the opportunities to participate in the Planning Ahead and Elders Abuse Seminars. These have provided me a better understanding about informing and educating our elderly people how to plan for their lives and look out for signs of being abused and neglected that affect their welfare and wellbeing. As well, I attended the MAC information sessions, held by MARS, in order to learn more about the newly improved process of the system.

This below photo is taken on the Seniors Expo Day on 28th November 2019 (at Bankstown Sports Club) where the MARS Link Workers had a stall - presenting and giving information about our services.



Once again, I look forward to continue my service, at CAWC, in order to provide to ongoing and new clients with information about MAC system, and support from the associated services.

Omethip Phommachanh - SWS MARS Link Worker

SWS MARS Link Worker Khmer Report

The Brokerage Program

The aim of the MARS (Multicultural Access and Referral Services) Project is to inform and support people in Cambodian community who are over 65 of age to access to My Aged Care Program. We served the target groups who live in Bankstown, Liverpool & Fairfield LGA.

This year is one of the most productive year both Lao and Khmer MARS Link. We are able to reach-out our elderly people who are need our support. There around 50 clients aged 65 and over, were assisted.

We have assisted Cambodian Aged People including:

- ◇ Provided individual advice, information and support them
- ◇ Help them to find the Ageing Services that they need
- ◇ Linked them with services
- ◇ Support you and the service as you start to use the service

We also help our clients to register them through My Aged Care online, who might be eligible for the services list below:

- ⇒ Food Service, Domestic Assistance, Personal Care, Home Modification— such as installing ramps and rails, Home Maintenance— such as minor repairs, minor electrical and plumbing work
- ⇒ Community Transport, Respite Care, Day Centre
- ⇒ Social Support, Career Support

I like to thank Yhourng, Ny and Omethip for supporting me with MARS program when I first starting the role. This program is one of the most important for our aged people, it assists them to access services that suitable to their need.

Annual Elderly Day Care Project Report 2018

It has been our pleasure to work with CAWC in the Elderly Day Care Project for many years. We have 54 elderly clients in our Wednesday Group and 36 in Monday Group. And we meet every Monday and Wednesday on a regular basis. We have two staff (Hourng Kov & Ny Seng) who run the weekly program, and we also have two extra helpers (Sok Chin & Sok Im) and two volunteers, SivTieng and Ly Heang.

The aim of the Day Care Program is to bring our community together, and also for the wellbeing of our senior people for they are at home by themselves when their children go to work. And some of the elderly people may not have their family with them in Australia. For instance, we have some elderly persons who may have some health issues which they find it very hard to go out and socialise with other people within the community. Now that they are coming to our Day Care Groups on a weekly basis, they can socialise with their peers as well as receiving information regarding health & aged care services. Therefore, they are now much happier than before by joining the group; because they have extra supports within the group in addition to the family supports. Even though we had some restrictions regarding activities such as cooking and outings, and we are no longer having combined Christmas Party at Mounties anymore (AU cut this budget) we still try our best to make the elderly feel at home and happy.

Moreover, it is very important that they come together as a group not only to receive information about different services but also to break down isolation and make themselves feel connected to the community, and building consolidation among the group such as helping each other in serving food, toileting and transporting and so on.

The following are some activities undertaken and our achievements

Partnership programs:

- Thin Em - Dementia Project Officer,
- So Lida helping with craft activities,
- Ven Chan sharing community news & the welfare of Cambodian people in Cambodia
- Ly Heang and Tieng helping with general tasks such as preparing morning tea, lunch and washing up.

Other Service providers:

- Health Care Professional,
- Health Promotion for older people, Catholic Respite Care,
- Anglicare Respite Service,
- Dementia Advisory Service,
- Australia Unity Home Care Service;
- Fairfield Multicultural Health Service
- Cancer Council of NSW
- Core Community Services
- Liverpool Hospital and other stakeholders to run information sessions and Program Activities (Stepping On Program, Health Education Officer, Mr Oum Pich re Drug & Alcohol)
- STARRTS
- Alpha & Omega, Aged Care Services
- Phiny Ung, Community Liaison Officer, Cabramatta Police

Activities in 2019

This year STARRTTS provided some fund to hire an exercise teacher for the W/G for about 6 weeks, a few outings which including clients from the waiting list and community, some refreshments for both groups.

We have other activities such as Stepping On Program (from Liverpool Hospital), Information Sessions, Teaching English, Craft, Memory Games, News Reading, Story Telling and Gentle Exercises which run by Staff, Volunteers and clients. The reason for these activities is to promote health and wellbeing of our elderly people, carers and their family members in relation to health issues in the community.

Socialisation includes meeting together as a group, playing games and story telling and so on. For these social activities, the elderly enjoy meeting together in order to chat, laugh and relax.

Finally, our Day Care Program finishes on the 11th of December 2019 and opens again on the 13th of January 2020. On this day, we will be discussing more of what the elderly people wanting to know and do for the year.

We would like to take this opportunity to thank the Multicultural Respite Network from Australia Unity Home Care Service of NSW for providing funding for this Day Care Project and our Supervisor Nola, CAWC Management Board Sarithya Tuy, Ravy Heng, Thin, Rathanith, Max, Day Care Staff & Assistants, Volunteers and our elderly people for their contributions and supports for this project.





Award Presented to Cabramatta LJ Hooker for Financial Contribution

Y Hourng Kov & Ny Seng,
Elderly Day Care Project Officers



Cambodian Living Arts and Culture

Arts and Culture Annual Report 2019



This Annual Report summaries the activities of the Cambodian Living Arts and Culture (CLAC) for 2019. CLAC was established in July 2018 and is registered with the Department of Fair Trade. It is a non-profit organisation, with the purpose to maintain and develop various Khmer traditions and culture for current and future generations of Cambodians. The organisation promotes and encourages the bringing together of all communities, where everyone can get involved even those who are from diverse cultural backgrounds with enrolment age from 5 years old and up.

The Cambodia-Australia Welfare Council (CAWC) has supported and assisted CLAC in various of ways, including the acceptance of CLAC in affiliation with CAWC, the performers insurance cover of Public Liability, assistance in the Club Grant's application and the transfer of funds to CLAC's account. This year CLAC received a funding of \$4000 from the Cabramatta Rugby League Club (Club Grants) for costumes. The funds were much appreciated and used to purchase costumes for the performances.

CAWC's committees and members worked hard with great leadership and good moral to the communities especially to CLAC.

This year about 30 children enrolled, 32 parents and 23 are members. The CLAC's committees members all have a Working With Children Check, some also have CPR and are First Aid trained.

The Bushido Judo Club at Canley Vale kindly supports us and allows us to use their facility for dance practice every Sunday from 1:30pm to 4:30pm.

Cambodian Living Arts and Culture dance group performed and participated in many events in 2019 such as;

- Welcome New Committees of Khmer Community.
- Neighbor Day
- Khmer New Year
- Buddha's Birthday Multicultural Festival
- Fun@Bunker Park
- Cambodia Vision
- Pchum Ben
- Cambodia Buddha Society Bon Karten
- Multicultural Day and White Ribbon Day

The parents and members work collaboratively, every performance assisting with supervision, transporting the children, parents, costumes, hairstyles, make-up, organised the food, drink and cleaning up. They show great example for their children and the community by getting involved and joining the performances as well.

This dancing program is a benefit to many people physically, emotionally and they able to connect positively with the communities, building up self-esteem with confident, improved knowledge, social skills, self-maintenance and experiencing diversity of traditional culture.

CLAC still has many financial challenges. They performed many dances and each dance required different costumes, sizes, accessories, the performers and volunteers needed to travel to the event, cosmetics, food and drink. CLAC is searching for any generous people out there would like to support us and welcome anybody interested who has a passion to dance and perform.

At the end of the year CLAC members gather with families and friends, bring plate of food to share and enjoy a picnic at the park.

Lisa Nagatsuka Director of Arts and Culture

CLAC's Dance Troupes

Collaborative Team



Blessing Dance



Khmer & Nature



Pursat Peacock



Cambodian Ladies



Bopha Lokai



Board of Directors Statement

In the opinion of the Board of Directors of the Cambodian Australian Welfare Council of NSW Incorporated:

- a. the accompanying Income and Expenditure statements are prepared in accordance with the constitution of the Cambodian Australian Welfare Council of NSW Incorporated so as to give a true and fair view of the organisation's performance in the year ending 30th June 2018;
- b. as of the date of this statement there are reasonable grounds to believe that the Cambodian Australian Welfare Council of NSW Incorporated will be able to pay its debts as when they fall due.

Sarithya Tuy
President

Lachlan Erskine
Director of Finance

Signed on 14/12/2019

At Bonnyrigg, New South Wales in accordance with a resolution of the Board of Directors

Audited Report

And

Financial Statements

**Narin Pech C.P.A.
91 Glenwood Park Dr,
Glenwood NSW 2768
Mobile 0426 981 288**

**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF
CAMBODIAN-AUSTRALIAN WELFARE COUNCIL OF NSW INC
FOR YEAR ENDED 30 JUNE 2019**

SCOPE

I have audited the financial statements of Cambodian-Australian Welfare Council of NSW Inc for the financial year ended 30 June, 2019 consisting of Income & Expenditure Statement, Balance Sheet and accompanying notes.

The Management Committee is responsible for the preparation and presentation of the financial statements and the information they contain. I have conducted an independent audit of these financial statements in order to express an opinion on them to members and other users.

The financial statements have been prepared for distribution to the members and for the purpose of fulfilling the requirements of the Associations Incorporation Act of New South Wales and the Charitable Fundraising Act 1991 (NSW).

The audit has been conducted in accordance with the Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of any material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material aspects, the financial statements are presented fairly in accordance with Australian accounting concepts and standards and statutory requirements so as to present a view which is consistent with my understanding of the financial position and results of operations.

The audit opinion expressed in this report has been formed on the above basis.

AUDIT OPINION

In my opinion, the financial statements of the above organisation are properly drawn up:

1. giving a true and fair view of the state of affairs of the organisation as at 30 June 2019 and of their results for the financial year ended on that date.
2. in accordance with Statement of Accounting Concepts and Applicable Standards and Regulations.
3. confirming that funds raised from donations and fundraising appeals conducted during the period under review or funds carried over from previous years have been correctly applied.
4. the organisation is a reporting entity under AASB 1025
5. the organisation has sufficient reserves to fund its current level of operations.



Narin Pech
Certified Practising Accountant
Registration No. 1282673
Dated: 18/10/19

CAMBODIAN-AUSTRALIAN WELFARE COUNCIL OF NSW
NOTES TO AND FORMING PART OF THE ACCOUNTS
FOR YEAR ENDED 30 JUNE 2019

STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements are a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Acts of New South Wales. It has been determined that the Organisation is a reporting entity under AASB 1025.

The statements have been prepared in accordance with the requirements of the Associations Incorporations Acts of New South Wales and the following Australian Accounting Standards and other mandatory professional reporting requirements:

AAS 1 Profit and Loss or Other Operating Statements

AAS 3 Accounting for Income Tax

AAS 5 Materiality

AAS 8 Events Occurring After Reporting Date

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values, or except where specifically stated, current valuations of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in preparation of these financial statements.

- (a) Property, Plant and Equipment
Fixed assets are brought into account at cost. The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the Organisation commencing from the time the asset is held ready for use.
- (b) Employee Benefits
Provision is made for any liability for annual leave and long service leave at balance date. Long service leave is accrued in respect of all employees with more than 10 years service and on a pro-rata basis for those who have completed 5 years service and are forced to leave employment under special circumstances.
Contributions are made on behalf of employees to a superannuation fund and are charged as expenses when incurred. There is no other legal obligation to provide benefits to employees on retirement.
Funds are set aside in the Balance Sheet under Provisions for Staff Entitlements to cover Maternity Leave and other staff liabilities which may occur in the future.
- (c) Income Tax
Cambodian-Australian Welfare Council of NSW Inc is a non-profit Charitable institution and is therefore exempt from income tax under Sec 23(e) of the Income Tax Assessment Act
- (d) Statement of Income & Expenditure of all Fundraising Appeals
There have been no fund raising appeals conducted during the term of these financial accounts. Similarly there are no funds carried over from previous years.
- (e) Events Subsequent to Balance Sheet Date
There have been no significant events since Balance Sheet date which will effect the position recorded in these accounts

Cambodian-Australian Welfare Council

PO Box 137
CANLEY HEIGHTS NSW 2166

Balance Sheet [Last Year Analysis]

June 2019

| | This Year | Last Year |
|--------------------------------|---------------|---------------|
| Assets | | |
| Cash on Hand | | |
| ANZ Management Acct | \$576.71 | \$2,385.83 |
| ANZ Business OnLine Saver | \$37,408.54 | \$11,567.03 |
| ANZ Term Deposit | \$202,078.08 | \$0.00 |
| St George Acct- GRANTS | \$1,390.25 | \$29,198.29 |
| St Georg Acct- CAWC MANAGEMENT | \$1,650.40 | \$81.09 |
| Petty Cash | \$910.40 | \$910.40 |
| Total Cash on Hand | \$244,014.38 | \$44,142.64 |
| Trade Debtors | \$24,132.76 | \$16,297.40 |
| DEPOSITS PAID | \$400.00 | \$400.00 |
| Investments | | |
| St GeoFixed Term Deposit- CAWC | \$0.00 | \$222,737.71 |
| Total Investments | \$0.00 | \$222,737.71 |
| Other Assets | | |
| Property & Equipment | | |
| Equipment/Furnishings at Cost | \$49,521.79 | \$48,271.79 |
| Equipment Accum Deprec | (\$48,505.79) | (\$48,271.79) |
| Outside Shed | \$8,135.31 | \$3,135.31 |
| Depreciation Outside Shed | (\$1,287.00) | (\$78.00) |
| Total Property & Equipment | \$7,864.31 | \$3,057.31 |
| Total Assets | \$276,411.45 | \$286,635.06 |
| Liabilities | | |
| Trade Creditors | \$484.00 | \$484.00 |
| GST Liability | | |
| GST Collected | \$9,966.38 | \$14,459.18 |
| GST Paid | (\$6,457.16) | (\$7,126.96) |
| Payroll Liabilities | | |
| PAYG Tax Payable | \$3,789.35 | \$4,429.35 |
| Superannuation Payable | \$3,646.93 | \$2,603.60 |
| Long-Term Liabilities | | |
| Provison Holiday Leave Loading | \$5,036.22 | \$5,036.22 |
| Provision for Long Service Lea | \$25,297.92 | \$25,297.92 |
| Provision-Staff Entitlements | \$75,172.96 | \$75,172.96 |
| Total Liabilities | \$116,936.60 | \$120,356.27 |
| Net Assets | \$159,474.85 | \$166,278.79 |
| Equity | | |
| Retained Earnings | \$166,278.79 | \$179,399.09 |
| Current Earnings | (\$6,803.94) | (\$13,120.30) |
| Total Equity | \$159,474.85 | \$166,278.79 |

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Cambodian-Australian Welfare Council

PO Box 137
CANLEY HEIGHTS NSW 2166

Profit & Loss [With Last Year]

July 2018 through June 2019

| | This Year | Last Year |
|--|---------------------|---------------------|
| Income | | |
| Administration Fees | \$5,304.56 | \$4,085.00 |
| Membership | \$339.22 | \$382.11 |
| Bank Interest Received | \$8,025.87 | \$5,419.12 |
| Donations | \$13,950.00 | \$5,201.00 |
| Other Income | \$1,528.88 | \$16,740.00 |
| Computer Training Volunteers | \$12,700.00 | \$0.00 |
| MARS Project | \$10,550.25 | \$22,036.95 |
| Home Care | \$112,168.12 | \$110,216.49 |
| Grant IPAD Classes | \$9,545.45 | \$0.00 |
| Social Enterprises | \$0.00 | \$26,750.00 |
| Bonnyrigg Lao kitchen | \$0.00 | \$4,000.00 |
| Early Childhood Development Suppo | \$10,022.00 | \$0.00 |
| Weekend Support Pgrm Camb Kids | \$18,540.00 | \$0.00 |
| Dementia Program | \$20,000.00 | \$0.00 |
| Community Kitchen Catering | \$10,730.00 | \$0.00 |
| Total Income | \$233,404.35 | \$194,830.67 |
| Expenses | | |
| CAWC MANAGEMENT | | |
| Activity Expenses CAWC | \$1,009.59 | \$482.12 |
| Audit Costs CAWC | \$600.00 | \$800.00 |
| Bank Fees-CAWC | \$120.00 | \$157.70 |
| Bank Interest | \$0.00 | \$0.82 |
| Day Care Program Expenses | \$20,864.55 | \$19,086.75 |
| DEMENTIA COSTS | \$839.27 | \$586.64 |
| DEPRECIATION | \$1,443.00 | \$151.00 |
| ELECTRICITY | \$836.45 | \$1,191.77 |
| Function Costs CAWC | \$168.09 | \$522.35 |
| Insurances- CAWC | \$4,420.41 | \$4,210.74 |
| IPAD Class Expenses | \$613.12 | \$0.00 |
| Office & Stationery-CAWC | \$3,138.08 | \$3,071.02 |
| Other Costs- CAWC | \$14,136.26 | \$245.00 |
| Postage | \$133.18 | \$209.32 |
| Maintenance- CAWC | \$2,789.68 | \$3,568.03 |
| Rent CAWC | \$4,744.20 | \$4,782.01 |
| SWS Mars Expenses | \$5,320.47 | \$16,648.00 |
| Telephone Costs- CAWC | \$546.31 | \$1,233.44 |
| Training | \$650.00 | \$80.00 |
| Travel-CAWC | \$596.91 | \$561.60 |
| WORKERS COMPENSATION- CAWC | \$1,087.26 | \$3,338.51 |
| Total CAWC MANAGEMENT | \$64,056.83 | \$60,926.82 |
| G2- Grants Account | | |
| G2-Bank Fees | \$120.00 | \$121.00 |
| Total G2- Grants Account | \$120.00 | \$121.00 |
| Community Kitchen Expenses | \$12,440.92 | \$4,277.08 |
| SOCIAL ENTERPRISE- AMP | \$508.08 | \$0.00 |
| Grant 3 AGED CARE PROJECT | | |
| ALZHEIMERS EXPENSES | \$1,500.00 | \$3,373.58 |
| Total Grant 3 AGED CARE PROJECT | \$1,500.00 | \$3,373.58 |
| G4 COMPUTER TRAINING | | |
| G4 Electricity | \$180.00 | \$0.00 |
| G4 INSURANCE | \$500.00 | \$0.00 |
| G4 Printing & Photocopying | \$560.00 | \$0.00 |
| G4- Rent | \$600.00 | \$0.00 |
| Telephone & Internet G4 | \$180.00 | \$0.00 |
| Total G4 COMPUTER TRAINING | \$2,020.00 | \$0.00 |

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Cambodian-Australian Welfare Council

Profit & Loss [With Last Year]

July 2018 through June 2019

| | This Year | Last Year |
|--------------------------------------|---------------------|----------------------|
| Grant 5 CHILDREN'S PLAY GROUP | | |
| INSURANCE G5 | \$500.00 | \$0.00 |
| G5 Printing & Photocopying | \$420.00 | \$0.00 |
| RENT - G5 | \$1,050.00 | \$0.00 |
| G5 TELEPHONE & INTERNET | \$180.00 | \$0.00 |
| Total Grant 5 CHILDREN'S PLAY GROUP | <u>\$2,150.00</u> | <u>\$0.00</u> |
| G6- WEEKEND SUPPORT | | |
| OTHER COSTS G6 | \$114.23 | \$0.00 |
| INSURANCE G6 | \$500.00 | \$0.00 |
| Printing & Photocopying | \$600.00 | \$0.00 |
| G6- Rent | \$960.00 | \$0.00 |
| G6-Telephone & Internet | \$180.00 | \$0.00 |
| Total G6- WEEKEND SUPPORT | <u>\$2,354.23</u> | <u>\$0.00</u> |
| Grant 7 IPAD Class | | |
| G7 -Activity Expenses | \$0.00 | \$343.40 |
| G7 ADMINISTRATION SUPPORT | \$0.00 | \$493.00 |
| G7 AUDIT FEES | \$0.00 | \$50.00 |
| Electricity G7 | \$0.00 | \$25.00 |
| Printing & Photocopyong | \$0.00 | \$280.00 |
| G7- Office & Stationery | \$0.00 | \$13.76 |
| G7- HOLIDAY LEAVE LOADING | \$0.00 | \$86.00 |
| G7 - Maintenance | \$0.00 | \$100.00 |
| G7-rent | \$0.00 | \$520.00 |
| G7- Telephone | \$0.00 | \$40.00 |
| Total Grant 7 IPAD Class | <u>\$0.00</u> | <u>\$1,951.16</u> |
| Grant 8 Parenting Suppor Group | | |
| G8 Audit Fees | \$0.00 | \$50.00 |
| G8- OTHER COSTS | \$0.00 | \$25.00 |
| Office & stationery- G8 | \$0.00 | \$20.00 |
| G8- HOLIDAY LEAVE LOADING | \$0.00 | \$85.00 |
| G8 - Maintenance | \$0.00 | \$60.00 |
| G8- Rent | \$0.00 | \$400.00 |
| G8- Telephone & Internet | \$0.00 | \$22.00 |
| Total Grant 8 Parenting Suppor Group | <u>\$0.00</u> | <u>\$662.00</u> |
| WAGES EXPENSES | | |
| Wages & Salaries | \$142,386.11 | \$125,616.96 |
| Superannuation | \$12,672.12 | \$11,022.37 |
| Total WAGES EXPENSES | <u>\$155,058.23</u> | <u>\$136,639.33</u> |
| Total Expenses | <u>\$240,208.29</u> | <u>\$207,950.97</u> |
| Net Profit/(Loss) | <u>(\$6,803.94)</u> | <u>(\$13,120.30)</u> |

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Acknowledgements

The Cambodian-Australian Welfare Council of NSW Inc. would like to express thanks to the following groups and individuals who have given us tremendous support and encouragement in the past year.

Board of Directors

Sarithya Tuy – President

Ravy Heng – Vice-President

Nola Randall – Director of Human Resources

Lachlan Erskine – Director of Finance

Sorathy Michell – General Board Member

Ky Chea – General Board Member

Sok Luong Chen – General Board Member

Dara Sok – Director of IT

Staff Members

Thin Em – Officer Administer, Dementia Link Worker, iPad

Y Hourng Kov – Project Officer, Elderly Day Care Project

Sondary Hy – Casual Child Minder

Sok Im Chhai – Casual Child Minder

Sok Chin Chhai – Casual Child Minder

Seng Ny – Day Care Worker

Omethip Phommachanh – MARS

Hellen Chen – Tutor

Hillary Ngo – Tutor

Volunteers

Rathanith Sor

Siv Teang Thlang

Ly Heang Ung Trieu

Partnerships and Collaborations

Sydney South West Area Health Service

Uniting Care Burnside

SWS MARS, Australian Unity

Dementia Australia

Anglicare Cabramatta

Affiliation

Cambodian Living Arts and Culture of NSW Inc

Bonnyrigg Khmer School

